

VOLUNTEER POSITION DESCRIPTIONS:

1. HS STUDENT PICK UP/DROP OFF: volunteers to pick up/drop off high school students and ride with them on the bus/collect permissions slips (need to drive to high school, leave your car and ride bus to and/or from the event)
2. HS STUDENT SIGN IN: register the high school students (we will have two tables set up), hand them goodie bags and pamphlet (as quickly as possible)
3. SCHOOL TOUR GUIDES: take groups of high school students showing them the bathrooms at the Pharmacy end of the building, racketball courts, gym, and finally end up in Lecture Hall A where they will stay until 4pm
4. RAFFLE PPL: we'll need a few volunteers for lecture Hall A to help out there-- this includes those who signed up to help with raffle prizes
5. GYM TOUR GUIDES: lead a group of hs students around the gym to each table; the point of this is that the students will see every table (even the ones that they are too embarrassed to go to.....like the STD booth or something).
6. LEC HALL A BOUNCERS: make sure uninvited people aren't roaming around campus (various time slots if we have enough people).
7. HALL MONITOR: make sure students aren't wandering around outside of the racketball courts, gym or LH A and also to make sure uninvited guests aren't coming.
8. VOLUNTEER CHECK IN: sign in volunteers, give them their shirt, hand out a raffle ticket, when volunteers sign out, make sure they fill out an evaluation form, collect raffle tickets.
9. FOOD OVERSEER @ LH 119: manning the food and also making sure people who aren't wearing TLC tshirts aren't coming in to steal the food.
10. GYM/FOOD OVERSEERS: make sure things are running smoothly at all times
 - a. (Activities such as yoga, dance classes, possible exercise presentations in the racket ball courts if you are interested in a particular location to stay and help out)
11. LECTURE HALL EMCEES: introduce guest speakers/presenters. (hour time slots)
12. EXTRA – willing to anything and fill holes as needed!!
13. SET UP & CLEAN UP (come early and/or stay late)